



ASGA Policy Manual 2015

| General - Board | |
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| Scheduling of Golf & Social Outings | Plan golf and social outings 3 or more months in advance |
| Location of Golf & Social Outings | Location strategy: do most in central area and then a few on the outskirts |
| Vote count for co-chairs | 12/9/13 Motion on co- chairs counting as one vote, seconded and passed. |
| Golf | |
| Frequency | Monthly tournament on the 3 rd Saturday of each month. Revise for holidays, special events with board approval. Annual chapter championship in September. |
| Sidebars | Sidebars to be organized by any member; not the responsibility of Golf Chair One sidebar golf overnight per year |
| Reunion | invite former members (whether eligible or not) to play with us once per year |
| Pairings | Pair guest/new members with board members and friendly members. When there are 2 women paired with 1 man, put women in the cart together. Schedule members to play with different members than the previous month. |
| Cost | Cost should be around \$50 for monthly outings, but can be more for the special events. |
| Format | Allow people to play their own ball if desired Variety of formats: shamble, scramble, etc. Format of the month is determined by the golf chair. |
| Prizes | Individual prizes for closest to pin and longest drive for women and men. Other prizes are determined by the golf chair. |
| \$5 Late fee | 2013 Board Motion to charge \$5 if pay late for monthly golf outing, seconded and passed. Late fee applied at the discretion of the Golf chair. |
| Rain policy | In the event of rain, each member should call course to see if it is open. If it is open we play, unless notified otherwise. If raining and our tournament is canceling, the Golf Chair will notify the Communication Chair, who will email everyone. |
| Refund policy for cancelations | If the person no shows with no communication, there is no refund. If the person cancels and the club does not have to pay the golf course for his/her golf, he/she will get a refund. Otherwise, no refund will be given. |
| Social | |
| | At least one sidebar per quarter; anyone may organize. |
| Membership | |
| Guest Attendance | There is no limit on social events that guests can attend. The guest may golf once with the group before joining. |
| Meetup Website | Update at least every other month with photos and activities |

Communications

ASGA Website

Keep golf and social calendars up to date on website.
Retain calendar from previous year as a reference on the website.
Post photos at least every quarter
Do not publish home addresses or phone number of members
hosting social events.

Emails to members

Send weekly emails on Sunday to members regarding activities